

Base Standard Program		
OREMBCMS* ASIS SPC.1 CB Application for Accreditation		
AUTHORITY: Accreditation Manager	EFFECTIVE DATE: 20 December 2011	DOCUMENT NUMBER: FA 2027.02

Section 1: CB Name, Contact Information, and Processing Fees

CB name:

Street address:

City:

State/province:

Postal code:

Country:

Name of person completing application:

E-mail:

OREMBCMS* application fee: \$5,000

Note: One fee payable for any or all OREMBCMS standards ([ASIS SPC.1](#), [ASIS/BSI BCM.01](#), [BS 25999-2](#), and/or [NFPA 1600](#)) at time of initial OREMBCMS application. Additional application fee will be assessed if CB applies for additional OREMBCMS standards at a later date.

Fees are payable when purchasing application

Application and all supporting documents shall be submitted in English.

Instructions on application process are at www.anab.org; click on Become a Certification Body.

Application shall be obtained through ANAB's Enterprise Quality Manager (EQM) database at <http://anab.remoteauditor.com> and completed electronically (including submission of all supporting evidence) and submitted to ANAB via EQM. Instructions on how to obtain and upload the application in EQM can be found at www.anab.org; under Documents, select Heads Up and click on issue 72.

If the completed application is not accepted by ANAB after three reviews, the application will be declined. The CB may re-apply (including payment of application fees) after 60 days.

For details on this ANAB accreditation program, refer to [Accreditation Rule 40](#) (at www.anab.org, under Documents select Accreditation Rules).

*OREMBCMS is the abbreviation for ANAB's Organizational Resilience-Emergency Management-Business Continuity Management Systems accreditation program.

Section 2: ISO/IEC 17021 Requirements for CBs Not ISO/IEC 17021 Accredited by ANAB

Provide evidence that the CB's certification system includes the requirements of ISO/IEC 17021.

___ Not applicable – mark X at left if CB is already an applicant or accredited by ANAB for another program and proceed to Section 3.

Requirement	To Be Completed by CB		To Be Completed by ANAB
	Reference to Supporting Document(s) Including Specific Section References	Comment/Response	Comment/Response
<p>1. Execute (signed) ANAB CB Applicant Agreement, which can be found in EQM under Reference Documents.</p> <p>An electronic signature is acceptable but a typed name is not. If the signature is handwritten, scan the signed document and attach to application electronically.</p>	Initial Response		Approved?
			Approved?
	Second Response		Approved?
			Approved?
<p>2. Completed ISO/IEC 17021:2011 Requirement Matrix, which can be obtained through the EQM application process.</p> <p>Requirement: ANAB Accreditation Rule 41</p>	Initial Response		Approved? ANAB-specific comments will be included on completed ISO/IEC 17021 Requirement Matrix
			Approved?
	Second Response		Approved?
			Approved?
<p>3. Completed impartiality analysis of relationships to other parts of the company and to other organizations and/or individuals.</p> <p>Requirement: ANAB Accreditation Rule 10</p>	Initial Response		Approved?
			Approved?
	Second Response		Approved?
			Approved?
<p>4. Evidence that the impartiality analysis (referenced in 3, above) was reviewed by the committee responsible for impartiality.</p> <p>Requirement: ISO/IEC 17021, 6.2</p>	Initial Response		Approved?
			Approved?
	Second Response		Approved?
			Approved?
<p>5. Provide names of members on committee established to safeguard impartiality, including key interest group each person represents.</p> <p>It is the CB's responsibility to notify ANAB of any changes.</p> <p>Requirement: ISO/IEC 17021, 6.2</p>	Initial Response		Approved?
			Approved?
	Second Response		Approved?
			Approved?

6. Current list of organizations to which the CB out sources work associated with management systems certification. Requirement: ISO/IEC 17021, 7.5	Initial Response	
		Approved?
	Second Response	
		Approved?
7. Copy of enforceable arrangements with each organization. Requirement: ISO/IEC 17021, 7.5	Initial Response	
		Approved?
	Second Response	
		Approved?
	Final Response	
	Approved?	

Section 3: OREMBCMS ASIS SPC.1 CB Requirements

Provide evidence that the CB's certification system includes the requirements of OREMBCMS program and ASIS SPC.1.

Requirement	To Be Completed by CB		To Be Completed by ANAB
	Reference to Supporting Document(s) Including Specific Section References	Comment/Response	Comment/Response
1. Provide revised ISO/IEC 17021 Requirement Matrix , with document references revised to address this program highlighted. (The 2006 version can be found in EQM under Reference Documents. The 2011 version must be obtained through the EQM application process.) Also include copy of documents that were revised. Note: Disregard if provided in Section 2 above and indicate "NA" under Initial Response.	Initial Response		
			Approved?
	Second Response		
			Approved?
2. Provide competence criteria for all personnel involved with ASIS SPC.1 activities and provide evidence of all personnel deemed competent. Requirement: ISO/IEC 17021, 7	Initial Response		
			Approved?
	Second Response		
			Approved?
3. Provide CB's certificate template. Requirement: ISO/IEC 17021, 8.2.3	Initial Response		
			Approved?
	Second Response		
			Approved?
	Final Response		Approved?

Section 4: CB Management Endorsement

Submission steps:

1. Verify responses to all questions are complete and all required information (attachments) is included.
2. Upload application to EQM (<http://anab.remoteauditor.com>). Instructions on how to upload the application and supporting evidence to EQM can be found at www.anab.org; under Documents, select Heads Up and click on issue 72.
3. The initial (off site) document review takes approximately two weeks.
4. The CB will be notified when the review is complete.

CB management who completed the application and determined that the information meets all applicable requirements:

Name:

Title:

Date: