



ACCREDITATION RULE 7
Issue Date: 2007/12/10
Supersedes: Advisory 12, 2005/01/01

SUBJECT: Scope of Certifications – All Standards

APPLIES TO: ANAB-Accredited and Applicant Certification Bodies

PREFACE

This Accreditation Rule addresses the need for defining an accurate and unambiguous scope of certification statement for use on certificates and in quality manuals. It accommodates publication of the ANAB Accreditation Manual (MA 6000) and addresses the intent of ISO 9001, ISO 14001, and other industry-sector standards.

The overall goal of the CB is to ensure that its client has an accurate and appropriately defined scope of certification that can be made publicly available on any medium without confusing or misleading customers or end users of the product or service being supplied.

Related Documents

1. ISO/TC 176/SC 2/N 524
2. ISO/IEC Guide 62
3. ISO/IEC Guide 66
4. ISO/IEC 17021
5. IAF Guidance on the Application of ISO 9001:2000

Note: Reference is to the current versions of all the documents listed above.

Definitions

1. **Scope of Certification - QMS:** The functions, products, processes, and/or services included within the QMS.
2. **Scope of Certification - EMS:** The activities and organizations included within the EMS.

ACCREDITATION RULE

This Accreditation Rule addresses the following two issues:

- Scope statements on CB certificates
- Scope of the management system as it relates to ISO 9001 or ISO 14001 and their derivative standards (for example, AS9100, TL 9000, RC14001, etc.)

Certificates

Item 1 – It is the responsibility of the ANAB-accredited CB to ensure that:

- a. The scope of an organization’s certification is accurately and appropriately defined.
- b. Any specific requirements for scopes of certification covered in industry-sector standards (for example, AS9100, TL 9000, RC14001, etc.) are addressed.

- c. In the case of integrated management systems certifications, that they clearly delineate within the scope statement which standard(s) are covered by their ANAB scope of accreditation and which standard(s) are outside of this scope.

Quality Manual

Item 2 – It is the responsibility of the ANAB-accredited CB to ensure that the scope of the management system defined in the organization's quality manual:

- a. Includes details of and justification for any permissible exclusions, as required by ISO 9001:2000.
- b. Is complimentary to the statement on the certificate (see Item 1 above).
- c. Is based on the organization's products or services and their realization processes; the result of risk assessment, commercial considerations, and contractual obligations; and any statutory and regulatory requirements.