

Sub-subordinate Standard Program		
AS9003 Aerospace Inspection and Testing CB Application for Accreditation		
AUTHORITY: Accreditation Manager	EFFECTIVE DATE: 18 March 2010	DOCUMENT NUMBER: FA 2005.04

Section 1: CB Name, Contact Information, and Processing Fees

CB name:

Street address:

City:

State/province:

Postal code:

Country:

Name of person completing application:

E-mail:

AS9003 application fee: \$1,000

Fees are payable when purchasing application

Application and all supporting documents shall be submitted in English.

Instructions on application process are at www.anab.org; click on Become a Certification Body.

Application shall be obtained through ANAB's Enterprise Quality Manager (EQM) database at <http://anab.remoteauditor.com> and completed electronically (including submission of all supporting evidence) and submitted to ANAB via EQM. Instructions on how to obtain and upload the application in EQM can be found at www.anab.org; under Documents, select Heads Up and click on issue 72.

If the completed application is not accepted by ANAB after three reviews, the application will be declined. The CB may re-apply (including payment of application fees) after 60 days.

A CB applying for ANAB AS9003 accreditation shall already be [AS9100](#) accredited by ANAB or in application with ANAB.

For details on this ANAB accreditation program, refer to [ANAB Accreditation Rule 19](#) (at www.anab.org, under Documents select Accreditation Rules).

Section 2: AS9003 CB Requirements

Provide evidence that the CB's certification system includes the requirements of AS9003.

Requirement	To Be Completed by CB		To Be Completed by ANAB
	Reference to Supporting Document(s) Including Specific Section References	Comment/Response	Comment/Response
1. Provide evidence the CB has incorporated into its AS9003 certification process requirement that all audits are documented on an appropriate checklist. Requirement: Accreditation Rule 19, item 2	Initial Response		
			Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Second Response		
			Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Final Response		
			Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>
2. Provide model of certificate to be issued to AS9003 certified clients. Requirement: Accreditation Rule 19, item 3	Initial Response		
			Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Second Response		
			Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Final Response		
			Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>
3. Provide evidence CB has incorporated into its AS9003 certification process requirements for Aerospace Audit Teams including requirements that (1) there be a qualified lead auditor who is approved as an Aerospace Experience Auditor for AS9003, (2) all other team members be qualified for AS9003, and (3) an auditor qualified for the organization's commodity be on team. Requirement: Accreditation Rule 19, item 4	Initial Response		
			Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Second Response		
			Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Final Response		
			Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>
4. Provide auditor training program, including test, for AS9003 auditors. Requirement: Accreditation Rule 19, item 4.a	Initial Response		
			Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Second Response		
			Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Final Response		
			Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>

Section 3: AS9003 Auditors

CBs must use approved AS9003 Aerospace Auditors. Check one of the following:

- CB will use new auditors yet to be AS9003 approved or certified. Complete AS9003 auditor application, which can be found at www.rabqsa.com, for each auditor and submit completed application to RABQSA International at milwaukee@rabqsa.com.
- CB will use auditors already AS9003 approved or certified. Complete table below. If auditors (for example, AAs) are not listed in OASIS database as qualified auditors, include date approved or certified, and if approved provide CB name under which auditor was approved. If more space is needed, provide information as attachment and enter attachment name here (and include attachment in supporting documents zipped file).

Auditor name	Date approved or certified	If approved, provide name of CB under which auditor was approved

Section 4: AS9003 Initial Audits

ANAB does not require initial witnessed audits or initial office assessments for AS9003 accreditation, as described in [Accreditation Rule 19](#). Because a CB seeking AS9003 accreditation must already be accredited or an applicant for ANAB AS9100 accreditation, for which an AS9100 stage 1 and stage 2 full-system witnessed audit and an initial office assessment are required, no additional witnessed audit or office assessment is required for AS9003 accreditation.

Section 5: CB Management Endorsement

Submission steps:

1. Verify responses to all questions are complete and all required information (attachments) is included.
2. Upload application to EQM (<http://anab.remoteauditor.com>). Instructions on how to upload the application and supporting evidence to EQM can be found at www.anab.org; under Documents, select Heads Up and click on issue 72.
3. The initial (off site) document review takes approximately two weeks.
4. The CB will be notified when the review is complete.

CB management who completed the application and determined that the information meets all applicable requirements:

Name:

Title:

Date: