



ACCREDITATION RULE 20

Issue Date: 2010/01/22

Supersedes: 2007/12/10

SUBJECT: Accreditation Program for Food Safety Management Systems

APPLIES TO: ISO 22000 (FSMS) ANAB Accredited and Applicant Certification Bodies

PREFACE

This Accreditation Rule is to inform certification bodies (CBs) of ANAB requirements for becoming accredited to offer certification to organizations for food safety management systems conforming with ISO 22000, *Food safety management systems – Requirements for any organization in the food chain*.

ACCREDITATION RULE

1. Requirement Documents

- 1.1. ISO 22000, *Food safety management systems – Requirements for any organization in the food chain*
- 1.2. ISO/TS 22003, *Food safety management systems – Requirements for bodies providing audit and certification of food safety management systems*
- 1.3. ISO/IEC 17021, *Conformity assessment – Requirements for bodies providing audit and certification of management systems*
- 1.5. EA-3/11:2009 Mandatory, Food Safety Management Systems Scope of Accreditation

2. Prerequisites

- 2.1 A CB shall conform to ISO/IEC 17021 as required by ISO/TS 22003.

3. Application Process

- 3.1. The FSMS application in .pdf format can be obtained for informational use at www.anab.org; click on “Applications” from the menu at the left of the page, then click on the link for “applications in .pdf format” in the fifth paragraph, and then click on the link for “FSMS Application.”
- 3.2. The application process outlined at www.anab.org/HTMLFiles/cb_aps.htm must be completed via ANAB’s database, Enterprise Quality Manager (EQM), when the CB is ready to apply for FSMS accreditation.
- 3.3. The application fee includes the cost of the off-site documentation review.

4. Initial Assessment and Accreditation

- 4.1. An ANAB accreditation assessor shall conduct a full documentation review.
 - 4.1.1. Documentation submitted by the CB shall include a competency analysis for each auditor with specific attention to ISO/TS 22003 Section 7.2.4 and Annex A.
- 4.2. After the documents are found acceptable, ANAB shall conduct an on-site office assessment and witnessed audit.

- 4.2.1. The office assessment shall be conducted to ensure the CB's certification process for FSMS conforms to ISO/IEC 17021 and ISO/TS 22003.
 - 4.2.1.1. If conformance to these standards has already been confirmed by ANAB, an office assessment is not necessary.
- 4.2.2. ANAB shall witness the CB conducting a two-stage audit process (stage 1 and stage 2). Witnessing for initial accreditation of the scope of accreditation desired by the CB shall conform with EA-3/11.
 - 4.2.2.1. The stage 2 FSMS audit shall be conducted by a team of at least two auditors of the CB.
 - 4.2.2.2. The ANAB assessment team shall have the same number of members as the CB audit team.
- 5. Maintaining FSMS accreditation
 - 5.1. Continuance of Accreditation
 - 5.1.1. ANAB shall conduct an annual office assessment, and annually witness a CB team (a team may be one auditor) conducting an FSMS audit.
 - 5.1.1.1. The office assessment shall be conducted concurrently with other accreditation programs for which the CB is accredited.
 - 5.1.2. ANAB shall conduct any required FSMS assessments of critical locations in accordance with IAF Guidance on Cross Frontier Accreditation.
- 6. Re-accreditation
 - 6.1. The FSMS accreditation period shall initially be established to coincide with the CB's current accreditation period, and thereafter shall be four years.
 - 6.2. ANAB shall conduct a document review and an on-site office assessment and witnessed audits.
 - 6.2.1. ANAB shall witness the CB conducting a stage 2 FSMS audit. In addition, at least once during the accreditation period, ANAB shall conduct an assessment of a stage 1 audit.
 - 6.2.1.1. The stage 2 FSMS audit shall be conducted by a team of at least two auditors of the CB.
 - 6.2.1.2. The ANAB assessment team shall have two team members.
- 7. Scope of accreditation
 - 7.1. The scope of accreditation shall be for the food categories specified in ISO/TS 22003 based on assessment of the CB in accordance with EA-3/11.
- 8. FSMS certificates issued prior to ANAB accreditation.
 - 8.1. ISO 22000 certification audits performed prior to ANAB FSMS accreditation.
 - 8.1.1. The CB shall ensure that requirements in Accreditation Rule 5, Registration Certificates Issued Prior to ANAB Accreditation, are followed and, in addition:
 - 8.1.2. At the next audit, immediately following accreditation by ANAB, the CB shall for each organization it has previously certified:
 - 8.1.2.1. Evaluate the activities, assignments, decisions, etc., of the previous audit and document the differences between that audit and an audit that would conform with all ISO/TS 22003 requirements. The CB shall then justify if it needs to perform another initial certification audit and document its justification.
 - 8.1.2.2. Ensure subsequent audit teams, all other personnel involved in the certification activities as referenced in ISO/TS 22003 Section 7, and certification decision-makers meet all ISO/TS 22003 requirements.

8.1.2.3. Ensure the subsequent number of audit days conforms to ISO/TS 22003.

8.1.2.4. Ensure the multi-site sampling plan, if applicable, conforms to ISO/TS 22003.