



Heads Up

Issue: 22

Date: 29 October 2003/10/29

To: ANSI-RAB NAP-Accredited Certification Bodies and Accreditation Auditors

From: Lori Scheid, Manager of Registrar Accreditation

Re: AS9100 OASIS Database Implementation

Due to confusion with regards to implementing the AS9100 OASIS Database, the ANSI-RAB NAP is providing the following guidance:

1. Users

- 1.1. Certification/Registration Bodies (CRBs) shall provide to the ANSI-RAB NAP the CRB's main OASIS user/contact person.
 - 1.1.1. Most CRBs have notified the ANSI-RAB NAP.
- 1.2. The CRB's main OASIS user will manage all other users they choose to include.

2. AS9100 Auditors

- 2.1. Accreditation Bodies (ABs) shall enter all approved (or certified) Aerospace Experience Auditors (AEAs) in OASIS.
 - 2.1.1. RAB has most all AEAs entered.
 - 2.1.2. If an AEA you are using is not in OASIS, please contact RAB at rabaerospace@rabnet.com.

3. AS9100 Assessment Activity

- 3.1. **As of 2003/07/01**, CRBs shall record all AS9100 **initial and re-assessment audits** in the OASIS database.
 - 3.1.1. It is expected that within a three-year cycle all certifications will be in the OASIS database.
- 3.2. Once the AS9100 initial or re-assessment audit has been entered in OASIS for a client (see 3.1) all subsequent **surveillance audits** for the client must be entered.

3.3. The AS9100 audit information shall be recorded in the OASIS database in a timely manner.

3.4. The AS9101B scoring implementation shall not delay CRBs populating the OASIS database.

4. AS9100 Certified Organizations

4.1. It is acceptable for a certified organization to request their CRB to enter their certification and audit information in the OASIS database prior to the re-assessment dates.

4.2. An AS9100 certified organization **does not** have an option to be excluded from the OASIS database.

4.3. If an AS9100 certified organization refuses to be entered in the OASIS database (for example, refuses to pay the database fees), their AS9100 certification shall be revoked by the CRB.

5. Fees

5.1. Upon entering a client in the OASIS database the CRB will be billed \$500 from SAE.

5.2. The \$500 fee is a one-time fee.

5.3. An additional fee may be charged every three years (upon re-certification); the amount of that fee is anticipated to be lower than the original fee of \$500.

5.4. Between 2003/07/01 and 2004/07/01, if an AS9100-certified organization elects to have its certificate and assessment information placed into the OASIS database prior to its re-assessment audit and pays the \$500 initial fee, that organization will be guaranteed a maximum OASIS re-assessment fee of \$200 during their next re-assessment. This price structure was approved by the IAQG Oversight Team to encourage immediate participation in populating the OASIS database.

6. Data

6.1. The only data available to the public in the OASIS database will be the information on the AS9100 registration certificate.

6.2. Additional information, such as auditor information, AS9101 checklist scores, nonconformance information, etc. must also be entered into the OASIS database by the CRB, using the appropriate OASIS entry screens.

6.3. The availability of the additional OASIS Database audit/registration information (as noted in 6.2 above) to the IAQG members has not been determined at this time.

OASIS database questions can be directed to the ANSI-RAB NAP at rabaerospace@rabnet.com.